

Powell County Tourism Commission

P.O. Box 1028

Stanton, KY 40380

---STAGE and/or EVENT TENT APPLICATION---

Date: _____ Organization Name: _____

Organization EIN Recognized by KY Secretary of State: _____

Organization Address: _____

Event Address: _____

Date of Event: _____

Director/Contact Person Name: _____

Director/Contact Person Phone Number: _____

Item Requested from Powell Co. Tourism Commission (circle one): STAGE EVENT TENT

For What Purpose Would the Stage and/or Event Tent be Used (Purpose must meet KRS 91a.350)? _____

How Would This Use Positively Impact Tourism and Travel in Powell County? _____

By What Date is the Stage/Tent Needed if this Application is Approved? _____

Have You or Your Organization Ever Used These Items Before? _____

Additional **REQUIRED** Documents/Actions:

- **THE COMPLETED APPLICATION AND REQUIRED DOCUMENTS MUST BE SUBMITTED TO THE EXECUTIVE DIRECTOR NO LATER THAN THE 3RD MONDAY OF THE CURRENT MONTH IN ORDER TO BE ON THE CURRENT MONTH AGENDA.**
- You must report back to the director and/or commission within 2 months (60 days) of the end date of your event. If the requesting party does not report back to the commission within this time frame, any future applications for use of these items will NOT be accepted.

- You must sign this application as well as an agreement stating that you and your organization are responsible for returning said items to Slade (or other agreed upon place stated in the agreement) within ONE WEEK of the end date of your event.
- If the tent/stage suffer any damages that were not present before they were used by your organization, you will be financially responsible for covering the damages and/or loss. *You may be asked for a damage deposit if you or your organization have not used these items before.*
- According to the Dept. of Transportation, due to the width of the stage, you must have a flagger or escort with lights when transporting the stage. *If Powell County Tourism Commission must move the stage, there may be a \$150 fee charged to move it.*
- *If you are requesting use of the event tent, there may be a \$250 fee to set-up and take-down the event tent to ensure it is properly used.*
- *Powell County Tourism Commission reserves the right to require event liability insurance that covers the event tent/stage (or both).*

I have read and understand the Powell County Tourism Commission stage and/or tent application and process and have filled this out to the best of mine and my organization's ability.

Organization/Presenter Signature: _____

Date Signed: _____